

# Bioconductor Community Advisory Board (CAB) Agenda

10th September 2020

Members: Kozo, Matt, Aedin, Yagoub, Lori, Johannes, Saskia, Susan, Leonardo, Benilton

Attending: Kozo, Matt, Lori, Johannes, Saskia, Leonardo, Benilton

Guest Attendees: Davide Risso (BioCEurope organiser), Levi

Apologies: Aedin, Yagoub

## Schedule

:00 - :05: Welcome!

- Deleted bluejeans meeting in favor of google meet
- Possibility of changing time of meeting?
  - Suggestion of 2 hours later
  - Daylight savings is coming. wait until after to re-eval time

:05 - :15: Review minutes from previous meeting [13th August 2020](#) and actions items:

### **Completed**

- Second CoC committee meeting held to work on expanding code to cover all project-related activities
- Add remaining BioC conferences for 2020 to BioC google calendar and BioC website

### **Action Items:**

- Reply to F1000Research re: ideas for relaunch of BioC Gateway
  - F1000Research Slides:  
<https://f1000research.com/gateways/bioconductor?&selectedDomain=slides&show=20&page=1>
  - "If the work includes figures or tables used in a previously published paper and the publisher holds the copyright, authors need to ensure that they have permission from the journal to reuse those figures/tables. This needs to be done before submitting the poster or slides." from:  
<https://f1000research.com/gateways/bioconductor/for-authors/posters-and-slides-guidelines>
- Compile a list of presenters for H3ABioNet (for Yagoub)
  - Start a google doc for potential list (completed)
  - Should we ask for volunteers in any other channels?
- Apply to BioC Foundation of North America for a budget
- Added August minutes to CAB BioC webpage

- BioCEurope will use Hopin, might be of interest for BioC as a whole if we went with the Annual Pro Plan.
  1. Monthly Early Access plan - \$99 / organizer / month, and includes 100 tickets per organizer. Any number over 100 is \$0.50 cents per registration. If you charge for tickets, Hopin's platform fee is 7%, not including Stripe fees.
  2. Annual Pro Plan - starts at \$18,000 per year and is ideal for events larger than 1,000 attendees. It includes features like custom branding and upload of attendee information from external registration systems.  
<https://support.hopin.to/en/articles/3803900-2>

### Ongoing

- Revisit committees and working groups after further discussion of activities.
- Bioconductor Statement on Racial Diversity (Inclusivity and Empowerment) in support of the Black Lives Matter campaign.
- Working group between TAB and CAB to develop a project-wide Code of Conduct (members: Saskia, Leo, Yagoub, Aedin, Matt, Levi Waldron, Stephanie Hicks, Laurent, Johannes, Charlotte).
- Form a working group on Inclusion and Diversity
- Form an Education working group to work with Carpentries trainers etc.
- List of Current/Potential Funding applications (should be regular CAB agenda item)  
 NSF, CZI EOSS, CS&S event fund

:25 - :45: Bioconductor TAB & BioC Events update

Previously approved [TAB minutes](#) (August meeting)

Summary from most recent TAB meeting

- There is a need for better governance documents and relationships between the different teams
  - **TODO:** task a joint team (CAB, TAB and other interested people) to outline priorities, mission statements, and drafting new governance.
  - Need for collaboration with an expert in non-profit organization
  - Legality and accountability for events and for different Bioconductor infrastructure
    - EuropeanFoundation forming (in process) to address some concerns for European events
  - Does Bioconductor have insurance?
    - Some through hosting institution and some through Bioconductor Foundation [Vince]
- CAB helping with package reviews [More discussion when Aedin is available]
  - **TODO:** Get a document for package review. what the core looks for, Rubric/Markdown template to standardize
  - **TODO:** Create a training course for community volunteer reviewers

- Idea is anyone can volunteer but must take a course and have previously submitted a package to qualify
- Suggestion to move towards Editorial Review
  - Core acts as Editor and may assign from a list of (volunteers/experts)
  - Check out JOSS (journal of open source software, <https://joss.theoj.org/>)?
  - Check <https://devguide.ropensci.org/> from rOpenSci, particularly <https://devguide.ropensci.org/policies.html#policiesreviewprocess>
  - Current Core team is not in favor of full editorial review process and strongly recommends against it but the idea of assigning based on additional volunteer list is favorable.

Summary from Code of conduct committee meeting (Saskia)

- Minutes from meeting shared and reviewed.

[CDSB 2020 Workshop](#) (August 4-7) debrief

- About 90 attendees across 2 workshops (one of them R/BioC focused) with 14 participants and teaching assistants supported by BioC. Also, Marcel Ramos (BioC-core) was one of the volunteer instructors.
- Reviews for CDSB2020's workshop were positive, though some participants would have liked more time to learn (so maybe split into 2 workshops, aka 2 weeks) but we didn't have the instructor-power to run 2 workshops.
- Erick Cuevas wrote a blog post about the impact of CDSB & BioC on him [https://comunidadbioinfo.github.io/post/the\\_impact\\_of\\_cdsb\\_on\\_me/#.X1oNlnKg\\_uU](https://comunidadbioinfo.github.io/post/the_impact_of_cdsb_on_me/#.X1oNlnKg_uU) and joined CDSB's board after the event. Erick is a first year PhD student, which will hopefully give us time to train him and provide stability & continuity.
- We are processing videos and uploading them to <https://www.youtube.com/channel/UHCdYfAXVzJIUkMoMSGiZMw/videos> and sharing them at <https://twitter.com/CDSBMexico/status/1300139788561985545?s=20>.
- RLadies Mexico event (all of Mexico's RLadies chapters) is being organized at CDSB <https://rladiesmx.netlify.app/talk/2020-08-23-encuentro2020/> using Leo's Zoom account (max 300 participants).
- RLadies Aguascalientes will use Leo's Zoom account also for their launch event <https://www.meetup.com/rladies-aguascalientes/events/273033675/>. So there's a recurrent need for a medium/large Zoom account.

[BioC Asia 2020](#) (October 15-18 (half days), virtual format).

- Minutes from recent organising committee meeting available [here](#).
- Speakers confirmed and listed on website.
- <https://biocasia2020.bioconductor.org/>

- Need to start promoting the event to get participants (registration free) and compile program.
- Capped at 1000 participants. Free registration
- Opportunity for some to interact and some to just watch
- English and Mandarin presentations

BioC Europe 2020 (December 9-11, virtual format) (Davide)

- Website: <https://eurobioc2020.bioconductor.org/index>
- Confirmed list of speakers
- Expanded organizing committee
- Abstract submission open
  - <https://openreview.net/group?id=bioconductor.org/EuroBioC/2020/Conference>
- Lori tweeted announcement provided by Davide

Bio"Pack"athon (held monthly, Sept 9th most recent event)

- A new package contribution from Bio"Pack"athon : [transomics2cytoscape](#) (that automates a Cytoscape workflow)
  - will submit [an abstract to BioC Asia 2020](#) with this package.
- [Japanese translation of 500 Level Workshops "Material on how to create and submit a package to Bioconductor"](#)
  - Can be published on F1000Research Expand Gateway? Needs the original author's permission? (The license is Artistic 2.0)
- Japanese translation of 100 Level Workshops "Introduction to Bioconductor annotation resources" [[GitHub](#)] [[RPubs](#)]
  - Can be published on F1000Research Expand Gateway? Needs the original author's permission? (The license is Artistic 2.0)
- [It's still a small community \(#of community members == 19, #of participants for each event almost==5](#), but the number of participants is steadily increasing. ([A new participant of yesterday's Bio"Pack"athon](#))

:45 - :55 Funding CAB activities

- CS&S event fund application (Leo)
  - It was too close to the deadline (~5 days), so I don't think others applied for the fund with the template I made .
  - Levi applied for BioC2021 support.
  - CDSB with RMB & NNB-UNAM applied for funds to run a series of monthly courses from December 2020 until the summer of 2021 that culminates with the summer workshops (CDSB2021). We requested funding for a non-profit Slack workspace for ~100 members, 3 Zoom accounts, event marketing, video post-processing, a small honoraria for speakers, support for participants

(scholarships), and a small honoraria for organizers. Leo can share the budget details if necessary.

- The application had a section about a code of conduct, and we promised to use the updated BioC code of conduct, once that is published by the BioC CoCc.  
Note that CS&S wanted public information about a review and appeal process.
- BioC Foundation of North America may be able to fund some activities in the meantime
- Apply for other opportunities.

:55 - :60 Other business

Workshop format (Discussion topic for next meeting?)

- Is CAB interested in spearheading a format for workshops?
- Having an educational workshop track for future conferences

Bioc3.12 Release will be October 28

- <http://bioconductor.org/developers/release-schedule/>